

### EXECUTIVE RELOCATIONS AFRICA - SOUTH AFRICA

## Part Time Consultant

### BASED IN JOHANNESBURG

We are looking for a part time consultant to assist with our relocation programmes in Johannesburg. This position is not the normal 9-5, Monday to Friday, it is a part-time position and may include weekend work.

A very exciting position for somebody that enjoys interacting with people from different countries and cultures. This person must be an ambassador for South Africa.

The ideal applicant for this position will:

- Be computer literate (Word, Excel, Microsoft Outlook)
- Have initiative and the ability to work independently
- Be neat and presentable
- Have excellent communication and organisational skills
- Own transport (1600) with air-conditioning.
- Be available to work at short notice.
- Must have extensive knowledge of Johannesburg.
- Must have a cell phone, computer, and e-mail at home.
- Good administration skills and enjoy extensive research

Consideration will be given to equal employment practice and affirmative action when making the appointment

Interested applicants should please contact Mariette Jacobsz, at 021 818 3377 or e-mail a brief CV to [recruitments@executiverelocationsafrica.com](mailto:recruitments@executiverelocationsafrica.com)